

Staff Training Log

Staff Name: _____ Start Date: ____/____/____

Date of Training	Hours or Minutes of Training	Face to Face Training?	Topic(s) Covered	Training Delivered By:
____/____/____			Licensing Rules for Supervision and Ratios (R430-100-11)	
____/____/____			Licensing Rules for Injury Prevention (R430-100-12)	
____/____/____			Licensing Rules for Parent Notification and Child Security. (R430-100-13)	
____/____/____			Licensing Rules for Child Health (430-100-14)	
____/____/____			Licensing Rules for Child Nutrition (R430-100-15)	
____/____/____			Licensing Rules for Infection Control (R430-100-16)	
____/____/____			Licensing Rules for Medications (R430-100-17)	
____/____/____			Licensing Rules for Napping (R430-100-18)	
____/____/____			Licensing Rules for Child Discipline (R430-100-19)	
____/____/____			Licensing Rules for Activities (R430-100-20)	
____/____/____			Licensing Rules for Transportation, if the center provides transportation (R430-100-21)	
____/____/____			Licensing Rules for Animals, if the center permits animals (R430-100-22)	
____/____/____			Licensing Rules for Diapering, if the center diapers children (R430-100-23)	
____/____/____			Licensing Rules for Infant and Toddler Care, if the center cares for infants or toddlers (R430-100-24)	
____/____/____			The center's current written policies and procedures	
____/____/____			The center's current written emergency and disaster plan	
____/____/____			Signs and symptoms of child abuse and neglect, and legal reporting requirements for witnessing or suspicion of abuse, neglect, and exploitation	
____/____/____			Principles of child growth and development, including development of the brain	
____/____/____			Positive guidance	
____/____/____			Preventing shaken baby syndrome, if infants are cared for	
____/____/____			Coping with crying babies, if infants are cared for	
____/____/____			Preventing Sudden Infant Death Syndrome, if infants are cared for	

This form is provided as a technical assistance suggestion only. Providers are not required to use this form.